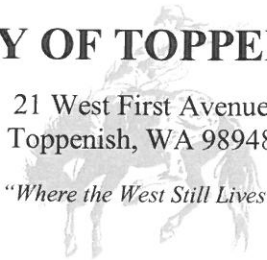


# CITY OF TOPPENISH

21 West First Avenue  
Toppenish, WA 98948

*"Where the West Still Lives"*



## City of Toppenish Request for Statement of Qualification Municipal Engineering Services

The City invites Statements of Qualifications (SOQ) and performance information from firms interested in providing professional municipal engineering and land surveying services for the 2018, 2019, and 2020 calendar years. The City will be selecting a consulting engineering firm for various municipal engineering services for water, sewer, drainage, and street projects, comprehensive plans, municipal planning, traffic studies, capital facilities plans, rate studies, technical reports, cost estimates, environmental reviews, plans, specifications, services during construction and funding applications. Design, plans, specifications, and services during construction for street and utility improvements may include those funded by TIB, STBG, WDOE, SRTS, USDA, CDBG, CERB, DWSRF, PWTF, IHS, SIED, LID, and federal stimulus grant funds.

The City will also be selecting an engineering consultant to provide professional services for design, right of way, and/or construction observation and administration for the following Surface Transportation Program Set-Aside (STBG Set-aside) funded project: West First Avenue Sidewalk Improvements, S. Elm Street to west City Limits.

Anticipated City-sponsored projects are identified in Toppenish's Capital Improvement Program which may be amended as needed during subsequent years. The City may submit grant application(s) to the Washington State Department of Commerce Community Development Block Grant (CDBG) program and/or applications to other agencies/programs for funding to complete a study and/or construction project(s). Should CDBG grant funds be secured, cost plus percentage of construction cost consultant agreements will not be allowed. State and federal equal opportunity and affirmative action requirements will apply to the selection process, consultant agreement and conduct of the project.

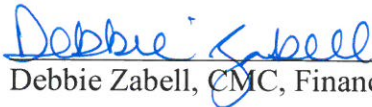
SOQ shall be limited to 30 pages and should include experience in providing municipal engineering services, relevant project experience(s), qualifications of key personnel, familiarity with the City and/or experience with municipalities of similar size, experience with state and federal funding programs, previous performance on public projects, and references. Three (3) copies of the (SOQ) must be submitted.

The City's selection of a consultant will be made from the SOQ received at Toppenish City Hall no later than 5:00 p.m. on **December 21, 2017**. The SOQ and any questions regarding this solicitation should be directed to the City Clerk, City of Toppenish, 21 West First Avenue, Toppenish, WA 98948. (509-865-2080).

The City, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of

the Department of Transportation issued pursuant to such Act, hereby notifies all consultants that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

The City is an equal opportunity and affirmative action employer. Minority- and women-owned firms are encouraged to submit SOQ.



Debbie Zabell, CMC, Finance Director/City Clerk

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