

**CITY OF TOPPENISH  
PUBLIC WORKS FACILITY  
REQUEST FOR  
STATEMENT OF QUALIFICATIONS**

The City of Toppenish is inviting Statements of Qualifications from firms interested in providing architectural and engineering services for the design and construction administration of a new Public Works Facility. The successful architect and/or engineer will be responsible for environmental compliance and assembly of a full design team including architect/civil engineer, electrical, mechanical and structural consultants to complete the project. Work shall begin immediately upon selection of a consultant and the execution of a professional services contract.

It is anticipated the Public Works Facility project will be partially funded through United States Department of Agriculture (USDA) Rural Development Program funds. Other funding sources may be obtained for the project such as the Washington State Department of Commerce Community Development Block Grant (CDBG) program with federal funds provided by the U.S. Department of Housing and Urban Development. As a result, cost plus percentage of construction cost contracts will not be allowed and a number of state and federal equal opportunity and affirmative action requirements will apply to the selection process and conduct of the project. The balance of the project funding is provided by the City of Toppenish.

Statements of Qualifications shall be limited to thirty (30) pages and shall include the following information: qualifications of the design team and key personnel; relevant firm experience focused on public works facilities; geographic proximity of design team and experience working in the Yakima Valley; and past performance/references. Please submit five (5) copies of the Statement of Qualifications. Statement of Qualifications will be evaluated on a competitive basis using the above criteria. The jurisdiction will score the received Statement of Qualifications and may conduct interviews.

Statements of Qualifications shall be received at City Hall by 4:00 p.m., February 14, 2019. Questions regarding these services should be directed to Lance Hoyt, City Manager, City of Toppenish, 21 West First Avenue, Toppenish, WA 98948. Phone number (509) 865-6319.

The City of Toppenish is an equal opportunity employer. Locally-owned, minority-owned, women-owned and veteran-owned firms are encouraged to respond.

Dates of Publication: **January 24, 2019 and January 31, 2019**